

Dear CARET-AHS Members-

During Monday's session on more effective advocacy at this year's CARET-AHS meeting, Cornerstone suggested that you follow up in the coming days with each office with whom you met. *Consistent with your institution's standard procedures for making congressional contacts*, please take the time to follow up on your discussions with your state's congressional delegation. In an effort to assist you in doing so, we have provided a sample email for your use. *Please note, it includes blanks for you to customize the email, so please do not copy and paste without adding pertinent information. Of course, if you were unable to meet with your Senator or Representative's office, please still take the opportunity to modify this email to make your initial request of them for the upcoming appropriations cycle.*

Dear \_\_\_\_\_,

Thank you for meeting with me to discuss the much-needed funding for the agricultural research and extension programs that UNIVERSITY X uses to positively impact the lives of STATE X's farmers, ranchers and consumers.

Funding for the important capacity programs (Hatch, Smith-Lever, Evans Allen, 1890's Extension and McIntire Stennis) that are funded in the agriculture appropriations bill via USDA's National Institute of Food and Agriculture provides resources needed for universities to maintain the Extension (Smith-Lever and 1890's Extension) and research (Evans Allen and Hatch) capabilities to address the food, natural resource, and energy needs of the nation. Extension funding ensures that the products of this research are distributed to stakeholders, and its application informs further, future research.

The funding provided through the Agriculture and Food Research Initiative provides competitive funding for innovative research to address the emerging issues affecting numerous sectors of our economy.

I am asking REPRESENTATIVE/SENATOR Y to support the request of UNIVERSITY X and the Association of Public and Land-grant Universities for an additional \$125 million for our six priority programs. Specific information on each line and the information needed to submit this to the Appropriations Committee can be found on our website, [land-grant.org](http://land-grant.org), or on our [FY 2020 One-Pager](#).

Thanks again for meeting with me, and thanks in advance for supporting the key programs used by our Land-grant universities to feed, fuel, and clothe the world.

Please let me know if I can provide additional information.